

19th Annual Daniel Dopps Memorial Rodeo Vendor Application

Friday June 28th & Saturday June 29th, 2024
Gates Open at 6pm
Vendors Set up by 1:30pm

Business Name: _____

Contact Name: _____ Phone number: _____

Address: _____ City _____ State _____ Zip _____

Email: _____

List ALL products to be shown, or ALL Food/Beverages to be vended: _____

Booth Space is 12ft by 12ft

If you plan to exceed or do exceed a 12ft by 12ft space you will pay for an additional 12ft by 12ft space.

Please specify the type of booth display you will have: (Circle One) **TENT** **FOOD TRUCK** **TRAILER**

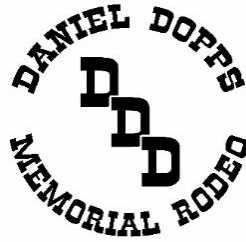
What are the dimensions of your booth? **Length** _____ **ft** **Width** _____ **ft** **Height** _____ **ft**

Please email pictures of your booth (Tent, Food Truck, Trailer) to dddrodeovendors@gmail.com with a copy of this completed/signed application for approval.

If you have questions, please contact Brad Caldera at 541-215-5300 or dddrodeovendors@gmail.com.

TYPE OF VENDOR	COST PER 12ft x 12ft SPACE	NUMBER OF SPACES NEEDED	TOTAL
FOR PROFIT	\$150		\$
NON-PROFIT	\$65		\$
ELECTRICITY (110V-20Amps power point) ***VENDOR MUST PROVIDE THEIR OWN S.O. CERTIFIED EXTRA HEAVY-DUTY EXTENSION CORD. If a Vendor requires a greater amount of power than what is available, you must bring your own generator.	\$55		\$
TOTAL DUE			\$

*****If your booth requires electricity, you are subject to an Idaho State Electrical Inspections. They will require you have an S.O. Certified Extra Heavy-Duty Extension Cord. Daniel Dopps Memorial Rodeo will not provide these certified cords. You are responsible.**



*****To secure your booths priority consideration, please email completed application with pictures to dddrodeovendors@gmail.com by May 17th, 2024. When your application has been approved by the Vendor Committee, you will send payment to Attn: Vendor Sign Up PO Box 1095, Mountain Home, ID 83647. Applications will be accepted after May 17th but will be charged an additional \$25 late entry fee.*****

Once your application has been approved you will need to send in your full payment to the above stated address to secure your Vendor Spot. No Vendor Spot will be held without full payment and approved Vendor Application. All fees must be paid no later than **June 3rd, 2024**. Acceptance is at the sole discretion of the Daniel Dopps Memorial Rodeo Association Inc. Past participation is not a guarantee of acceptance. There is a \$45 fee for returned checks.

Approved Applications and Payment to Daniel Dopps Memorial Rodeo Once you have completed your application, please email the signed contract to dddrodeovendors@gmail.com for approval. Once your Vendor Contract has been approved by the Daniel Dopps Vendor Committee, you will be contacted via email or phone. Then please mail your payment and a hard copy of your contract to: **Attn: VENDOR SIGN UP, PO Box 1095, Mountain Home, ID 83647**. Please Make Checks payable to: **Daniel Dopps Memorial Rodeo**. Vendor Contracts and payments are required no later than **June 3rd, 2024**. Any questions please call or email Brad Caldera at 541-215-5300 or dddrodeovendors@gmail.com.

* An additional fee may be charged by the fire dept. You will be notified with the amount.

VENDOR BOOTH POLICY- Listed below are the rules and regulations established by the Daniel Dopps Memorial Rodeo Association Inc. Failure to follow these rules and/or regulations could result in the loss of your booth space or dismissal from the Daniel Dopps Memorial Rodeo event without refund. Please read carefully and initial, and sign below before submitting your application. The Daniel Dopps Memorial Rodeo Association reserves the right to have vendors remove any items deemed inappropriate at any time.

_____ I agree to have my booth ready by **1:30 pm** and to have all vehicles outside of the perimeter fence no later than **1:30 p.m.** each day. Security will do a sweep of the grounds at this time to assure all are in compliance and the gates will be locked. You may park in the general parking area. Vendors are strongly encouraged to setup on Thursday afternoon in preparation for Idaho State Electrical Inspection Friday afternoon at **2:00pm**.

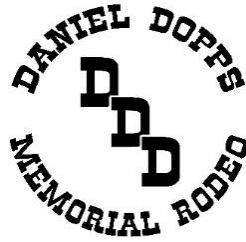
_____ I understand that if I purchased electricity to use for my booth, I am subject to an Idaho State Electrical Inspection. I understand that I am required to provide my own S.O. Certified Extra Heavy-Duty Extension Cord of at least 150ft. I also agree to bring my own pigtail. If I fail to provide my own S.O. Cord or fail an inspection, I understand that the Daniel Dopps Memorial Rodeo is not responsible nor will they provide me a certified cord.

_____ I agree that if I require more than one 20-amp power point, I will bring my own generator. It is strongly encouraged that each vendor brings their own generator as power is extremely limited on the grounds.

_____ I agree to have my booth open for business and properly staffed, 30 minutes before the gates open and during all operational hours of the Rodeo. Vendors opening late or closing before the end of the performance will be expelled with no refund. We strongly encourage each vendor to stay during the dance but you are not obligated. The dance typically starts by 10:00 pm or right after the rodeo and ends by midnight. Vehicles will be allowed back on the grounds after the performance when security feels it is safe.

_____ I agree I will only sell the items listed on your vendor product form that has been approved by the committee. We will contact you if there are items on your list that you may not sell.

_____ I understand a MAXIMUM of four (4) people (including children) will be given vendor passes for retail booths. By 5:30 pm each person located in their vendor area is required to wear their Vendor pass. All other persons must be outside the gate. Security will perform a daily sweep at this time and you will need to remain in the vendor area until the gates are opened. Designated vendor tags must be presented to gain admittance and must be worn at all times while on the property. **Additional vendor passes can be purchased for \$5.00 per person.**



_____ I agree that my booth will be cleared nightly of all trash, cooking oils, and debris following each performance. Please leave your booth area as you found it. Vendors are to dispose of their trash in the dumpster, not in the onsite trash cans.

_____ I understand I must have proof of my non-profit status and agree that Non-Profit Vendors are not allowed seating in bleacher areas unless they buy a ticket.

_____ I agree that no outside alcohol beverages shall be inside a vendor’s booth at any time.

_____ I agree that no weapons (or anything that could be considered a weapon) will be allowed on display or for sale in any of the vendor spaces. Pocket or folding knives may be accepted.

_____ I understand that if I will be providing food or beverages, a **Temporary Food Establishment License Application** must be completed. These forms need to be completed and turned into the Elmore County Central District Health Department before May 17th, 2024. If the event applications are not turned into the Central District Health Department, the booth runs the risk of being shut down by the Health Inspector and no refund will be granted by the Daniel Dopps Memorial Rodeo Association Inc. for this booth space. These applications are available at the Chamber of Commerce, Central District Health Department, or online at <https://www.cdhd.idaho.gov/pdfs/food/2020/Temp%20Food%20Event%20application%20rev%2012-19.pdf>.

_____ I understand that due to exclusive licensing Agreement, I will not allow the sale of novelties or clothing with “ProRodeo” or similar logos (i.e. PBR, PRCA, WNFR, WPRA or National Sponsor “logo” merchandise) in my booth for sale. No signage in any vendor space will be allowed promoting any brand of shirts or jeans in competition with Wrangler, or any brand of boots in competition with Justin Boots. The terms “3D Rodeo”, "Daniel Dopps Memorial Ram PRCA Rodeo” and Daniel Dopps Rodeo logo are registered trademarks and cannot be used in any way.

_____ I understand that all Raffles conducted in vendor spaces must have a clearly visible sign indicating what is being raffled and the individual/organization responsible for the awards. Vendors must adhere to all state and local laws pertaining to raffles. Raffle tickets may only be sold within the confines of the spaces rented.

_____ I agree that no amplification equipment, televisions, radios or music of any kind will be allowed in the concession area.

_____ I agree that the signature of the vendor on this Agreement signifies that he/she agrees to indemnify and save harmless the Daniel Dopps Memorial Rodeo Association Inc., its directors, committees, volunteers, employees, sponsors and the City of Mountain Home, Idaho and Professional Rodeo Cowboys Association Inc. (PRCA) from all fines, suits, claims, demands or action of any kind and nature by reason of any and all vendor’s operations hereunder, and does agree to and does assume all risks in the operations of his/her operation hereunder.

_____ I agree that Failure to comply with the conditions found herein, misrepresentation of sales statistics in any way, misrepresentation of any nature and/or failure to abide by any rules, laws or regulations will result in the immediate removal from the Optimist Park grounds and the loss of future participation with the Daniel Dopps Memorial Rodeo Association Inc.

_____ I agree to follow all CDC and local health guidelines.

_____ I agree to follow all Southern Idaho Mobile Food Requirements and those set by Mountain Home Fire Department.

VENDOR SIGNATURE: _____

PRINT NAME: _____

DATE: _____

Please email pictures of your booth (Tent, Food Truck, Trailer) to dddrodeovendors@gmail.com with a copy of this completed/signed application for approval.



Mark D. Moore
Fire Chief

Mountain Home Fire Department



Brian W. Reed
Fire Marshal

Daniel Dopps Memorial Ram PRCA Rodeo Food Vendors Requirements & Checklist

The following requirements are the minimum that every food vendor must adhere to regardless of the food item being served. All of these items must be in place prior to the food being prepped or served. Any violation of these requirements will result in the immediate closure of that vendors booth.

All Food Vendors

- Fire Extinguisher: minimum 2A-10B, C fire extinguisher must be placed in a visible location and easily accessible at all times. They must be placed between 3' & 5' above the ground. Fire extinguisher must have an inspection sticker/tag that show the extinguisher has been inspected by a certified technician within the last 12 months.
- No open flame cooking devices may be under any type of canopy and must be 10' from any flammable fabric.
- LP tanks must be 10' from tents/canopies
- LP tanks must be stored and secured in the upright position
- LP refueling may only be done after event hours
- Vendors using propane/LP gas must place "NO SMOKING – 25'" signs on or near their booth.
- No straw, hay, wood chips or other flammable material may be used as ground cover where open flame cooking/heating devices are used.
- Shall have one operator that has received training in the use of portable fire extinguishers.
- Any vendors using LP/Propane as a fuel source must have a leak test performed once all of the equipment has been hooked up and prior to lighting the first appliance.

Solid Fuel Cooking Vendors

- Vendors using solid fuel cooking appliances must have a water extinguishing source available (hose, bucket or water extinguisher) *wood -*

Deep Fryer Vendors

- Vendors using Deep Fryers must have a minimum of 1 – "K" type fire extinguisher that must be placed in a visible location and easily accessible at all times.

Generators

- Generators must be placed no closer than 10' from any food vending booth.
- Generators must be enclosed & isolated from the public to prevent accidental touching of a hot unit.
- Generators may not be refueled during event hours.
- No multi-outlets strips may be used to power cooking appliances.

Mobile Food Vending Units (food trucks)

- Must be parked a minimum of 10' from any building both permanent and portable.
- Main shut off valve to gas supplies must be easily accessible.
- All vents, windows and service hatches must remain open all times during cooking operations.
- A clear, unobstructed path to the exit, must be maintained at all times during cooking operations.
- A CO2 and Gas Leak detector must be installed, operational and tested.



Mark D. Moore
Fire Chief

city of *Mountain Home* Fire Department



Brian W Reed
Fire Marshal

Hot Food Vendor Event Inspection Checklist

Booth Name: _____ Operator: _____

ITEM	PASS	FAIL	N/A
A copy of this inspection shall be posted in the food booth and signed by the vendor. By signing this form, the vendor agrees to comply with these regulations			
A portable fire extinguisher shall be provided for each food booth. The minimum size for the extinguisher is 2A 10B, C (5 lbs.). If Deep Fat fryers are used a "K" type extinguisher must also be provided. All extinguishers must have an inspection tag from a certified technician dated within the last 12 months.			
Fire extinguishers shall be attached to a surface and mounted 3'-5' off of the ground and be placed in a visible location.			
Food booths that use solid fueled appliances shall provide at a minimum a 1.5-gallon water extinguisher.			
Deep Fat fryers shall not be used in food vendor tents. If a Deep Fat fryer is used it shall be outside of the tent and at least 18 inches away from the outside walls of the tent. If a fryer is used in conjunction with any BBQ or grill, it must be separated by a minimum of 3 feet. If a Deep Fat fryer is used inside of any structure, it must be protected with a commercial kitchen hood and fire suppression system.			
No open flame cooking appliance/BBQ's of any type may be used under canopy and must be 10' from any flammable fabric.			
LP fuel tanks must be 10' from tents/canopies. Tanks shall be located away from public access. Tanks must be secured in the upright position. "NO SMOKING within 25'" signs must be posted.			
Hot Food Vendor spots must be separated by a minimum of 10' on all sides from other vendors.			
All gas operated cooking appliances must be listed by either Underwriters Laboratories (UL), Factory Mutual (FM) or American Gas Association (AGA).			
Generators shall be no closer than 10' from any food vending booth or other structure.			
Generators shall be isolated & enclosed to prevent contact touching by the public.			
Generators & LP tanks may not be refueled or changed during event hours.			
No multi-strip outlets may be used to power cooking/warming appliances.			
Only heavy-duty outdoor power cords may be used.			

Vendor Signature _____ Date _____

Inspectors Name & Signature _____